

**INVITATION TO BID FOR CONSULTANCY**

Save the Children International (SCI) Somalia program hereby invites interested consultants to bid for the consultancy assignment detailed below

1	<b>Title of Consultancy</b>	TERMS OF REFERENCE: For a technical consultant to develop Health Financing Policy for Galmudug state.
2	<b>SCI Contracting Office</b>	Save the Children Somalia
3	<b>Period of Consultancy</b>	The Assignment will be 60 days including travels
4	<b>Consultant type required</b>	Individual consultant or a Firm.
5	<b>Responsibility for Logistics arrangements and Costs</b>	Save the Children will pay the consultant fee in a lump sum and will not reimburse any incurred costs during the assignment. The consultant will cover their own Logistical arrangements and costs; including food, accommodation and local transport and all costs associated in conducting consultations with key stakeholders (MoH, community leaders, health facility staff) to gather insights on cost recovery
6	<b>Taxation Provisions</b>	Consultant shall be responsible for all Taxes arising from the consultancy in line with the local Tax regulations applicable at the SCI contracting office named above.
7	<b>Travel requirements</b>	The consultant will cover his/hers travel costs (tickets) and arrange local travel to field sites and accommodation.
8	<b>Security requirements</b>	the consultant will comply with the standard of Save the Children Security procedures, including the completion of SCI online security training prior to travel to Somalia.
9	<b>Qualification and Experience</b>	<p><b>Minimum Requirements for the Consultant/Firm</b></p> <ul style="list-style-type: none"> <li>• <b>Qualifications &amp; Expertise:</b> Advanced degree in Public Health, Health Economics, Health Policy and Health financing, or related field.</li> <li>• Proven experience in policy formulation and health financing.</li> <li>• Strong knowledge of Galmudug health system and EPHS framework.</li> </ul>

		<ul style="list-style-type: none"> <li>• Expertise in gender equity, community engagement, and participatory approaches.</li> <li>• <b>Recent Relevant Work:</b> A verifiable track record of previous policy development in the past two years, including references or evidence of completed assignments.</li> <li>• <b>Registration &amp; Access:</b> Consulting firms must be officially registered by Federal Government of Somalia, and the Consultant must have secure and reliable access to Dhusamareb Galmudug State of Somalia.</li> <li>• <b>Language &amp; Communication Skills:</b> Fluency in written and spoken English, with proven ability to produce clear, high-quality reports and conduct rigorous data analysis.</li> <li>• <b>Methodological Competence:</b> Demonstrated expertise in health financing approaches/models and policy development, including design, data collection, and analytical approaches relevant to the scope of work.</li> </ul>
10	<b>Evaluation Criteria</b>	<p><b>The Consultant must meet the above-required qualifications and experience.</b></p> <ul style="list-style-type: none"> <li>✓ Valid Registration certificate from the ministry of commerce and industry of Federal government of Somalia (Essential)</li> <li>✓ Valid Tax registration number &amp; certificate from the Ministry of Finance of Federal Government of Somalia with good standing of Q1 2026 (Essential)</li> <li>✓ <b>Technical Proposal (30%)</b> A comprehensive technical Health financing development proposal outlining the approach to the assignment, including proposed methodologies, desk review /data analysis and interpretation plans, reporting structure, detailed work plan, and the software/tools to be used for data analysis.</li> <li>✓ <b>Relevant Experience (20%)</b> Demonstrated experience in conducting health financing policies, community engagements with specific expertise in assessing in low resource setting, additional experience of gender equality mainstreaming in a requirement</li> <li>✓ <b>Financial Proposal (20%)</b> A detailed financial proposal with a clear and itemized budget breakdown in USD.</li> <li>✓ <b>Updated lead consultant CV/Profile (10%)</b> An updated lead consultant CV/profile showing proven relevance and capacity to undertake assignments of a similar nature.</li> </ul>

		<ul style="list-style-type: none"> <li>✓ <b>Sample of Previous Work (10%)</b> Copies of previous reports or deliverables relevant to the subject matter of this study.</li> <li>✓ <b>Sustainability &amp; Policy Alignment - 10%</b> <ul style="list-style-type: none"> <li>○ Demonstrates a clear organizational commitment to sustainability, including environmental responsibility, social and ethical standards, and alignment with Save the Children’s safeguarding and operational policies. Bidders should attach relevant sustainability policies or statements.</li> </ul> </li> </ul> <p><b>Overall rating out of 100%</b></p> <p><b>Note:</b> For the technical analysis, a company/individual consultant has to score <b>70%</b> and above to be considered in the financial analysis.</p>
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11	<b>1. Background Information</b>	<p>Save the Children, in partnership with Galmudug Ministry of Health (MoH), is implementing the Community Health and Social Accountability Program (CHASP) Phase III, funded by Sida and SDC. The program supports one (1) District Hospital, five (5) health facilities, ten (10) integrated community case management (iCCM +) sites, and seven (7) Primary Health Units in the Galgaduud region. CHASP III seeks to sustain previous gains and strengthen a resilient health system that guarantees accessible, acceptable, affordable, and equitable Reproductive, Maternal, Newborn, Child, and Adolescent Health (RMNCAH) services, guided by the Essential Package of Health Services (EPHS) framework. Its objectives include delivering EPHS, improving nutrition, supporting iCCM +, and increasing investment in SGBV prevention, family planning, and case management.</p> <p>As part of CHASP III, the Ministry of Health and Save the Children aim to enhance health outcomes and ensure sustainable services by transitioning Adado District Hospital to local management. This transition is intended to build the capacity of local health authorities and facilities to deliver quality healthcare, while fostering community engagement and ownership. Progress has been made towards advancing sustainable transitions and strengthening health structures in preparation for this. These include expanding access to Comprehensive Emergency Obstetric and Newborn Care (CEMONC) in remote districts, delivering services closer to the community through iCCM approach, as well as key infrastructural enhancements by the Ministry of Health particularly the Intensive Care Unit (ICU), laboratory, and a radiology department. Moreover, the successful piloting of the cost recovery approach in Adado Hospital as well as local resource mobilization efforts by the community has been pivotal in enhancing community ownership of healthcare services. The next step is to develop an integrated and efficient health system aligned with national policies and best practices. However, a key challenge remains the creation of a sustainable health financing model that supports service delivery without compromising access for vulnerable populations. Cost recovery is considered a viable strategy to generate revenue while maintaining fairness and equity.</p> <p><b>Rationale:</b></p> <p>Developing and implementing a health financing policy which is critical to achieving a sustainable healthcare system in Galmudug. This ToR outlines the framework for developing this, ensuring it is comprehensive, evidence-based, and aligned with health system strengthening goals.</p> <p>These documents will:</p>
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- Provide a strategic framework for cost recovery.
- Ensure affordability, equity, and financial sustainability.
- Empower local health authorities and communities to manage resources effectively.

**Objectives**

- To develop a Health Financing Policy that defines principles, objectives, and mechanisms for implementing cost recovery in healthcare facilities.

**Scope of Work**

The consultant shall:

1. Conduct consultations with key stakeholders (MoH, community leaders, health facility staff) to gather insights on cost recovery by exploring different revenue generating sources (government allocations, donor flows, community contributions), financial protection mechanisms (i.e., exemptions, waivers, subsidies) and guide on the transition from donor-financed to domestically financed systems.
2. Review existing policies, financial models, and community health initiatives.
3. Develop a comprehensive policy addressing operational, ethical, and financial aspects of cost recovery.
4. Facilitate stakeholder review and validation workshops, incorporating feedback into the final policy.

**Deliverables:**

- Health Financing Policy Document: A comprehensive policy outlining principles and implementation strategies for cost recovery, approved by the MoH.
- Standard Operating Procedures (SOPs): Clear, actionable guidelines for implementing cost recovery.
- Stakeholder Engagement Workshops: Sessions to validate and secure local ownership.
- Final Report: Summarizing the process, findings, and recommendations.

**1.REPORTING**

The consultant will maintain daily contact with the SCI team assigned to manage the health facility activities policy.

A final policy document with main text of maximum 40 pages excluding the cover page, table of contents, abbreviations, and annexes. The draft report should be delivered in a soft copy in English. References should be fully cited after all important facts and figures. The report should be structured as follows:

- ✓ Front page with the title of the policy report, Galmudug MOH logo, date.
- ✓ Executive Summary
- ✓ Brief overview of purpose, gaps, and main policy directions.
  - Background and Rationale
  - Country Context
  - Health System Overview
  - Health Financing Shortfalls & Impact of Aid Cuts
  - ✓ Scope of the Policy
- Population covered
- Services included
- Institutions responsible
  - ✓ Situation Analysis
  - ✓ Cost Recovery Initiatives (Status & Gaps)
  - ✓ Existing Health Financing Mechanisms
  - ✓ Overview of Essential Package of Health Services (EPHS)
  - ✓ Review of Existing Policies, Strategies, and Desk Review Methodology

- Past strategies
- Current financing models
- Lessons learned
  - . Policy Development Process
- Process steps
  - ✓ Vision, Mission, Objectives, Guiding Principles, Policy Direction
  - ✓ Policy Components
  - ✓ Fee Structure and Pricing Policy
- Fee structure for services
- Price lists
  - ✓ Sliding fee scales
  - ✓ Exemption categories
  - ✓ Establishing Reliable Revenue Collection Systems
- Mechanisms for collecting fees
- Accountability and transparency
  - ✓ Community Contributions & Service Fees
- Community co-financing
- Roles of local governance and community committees
  - ✓ Establishing a Robust Financial Management System
- Financial tracking
- Internal controls
- Reporting standards
  - ✓ Legal and Regulatory Alignment
- Required laws
- Linkage to broader public finance management frameworks
  - ✓ Rights and Enforcement
- Patient rights
- Grievance mechanisms
- Compliance enforcement
  - ✓ Implementation Framework
  - ✓ Roadmap
  - ✓ Institutional Roles and Responsibilities
  - ✓ Resource Requirements
  - ✓ Risk Analysis & Mitigation Plan
  - ✓ Implementation of Cost-Recovery Policies
  - ✓ Monitoring, Evaluation and Learning (MEL)
- Indicators, reporting cycles, Learning and adaptation
  - ✓ References

### **6.1 TIME FRAME**

The consultancy work will last approximately **60 days** including induction and travel days. The days will start by the date the contract is signed.

### **6.2 TERMS AND CONDITIONS**

Consultancy fee: The consultant will come up with his/her own rate which will be subjected to negotiation within the bounds of donor requirements and set standards of SC in Somalia the consultant is expected to estimate all relevant costs for the exercise, including costs for data collectors, vehicle rent, venue, stationary, and accommodation while undertaking activities related to this assignment.

## 1.CODE OF CONDUCT

Save the Children's work is based on deeply held values and principles of child safeguarding, and it is essential that our commitment to children's rights and humanitarian principles is supported and demonstrated by all members of staff and other people working for and with Save the Children. Save the Children's Code of Conduct sets out the standards to which all staff members must adhere, and the Consultant is bound to sign and abide by the Save the Children's Code of Conduct.

A contract will be signed by the Consultant before the commencement of the action. The contract will detail terms and conditions of service, aspects of inputs, and deliverables. The Consultant will be expected to treat as private and confidential any information disclosed to her/him or with which she/he may come into contact during her/his service. The Consultant will not, therefore, disclose the same or any particulars thereof to any third party or publish it in any paper without the prior written consent of Save the Children. Any sensitive information (particularly concerning individual children) should be treated as confidential.

An agreement with a consultant will be rendered void if Save the Children discovers any corrupt activities have taken place either during the sourcing, preparation, and implementation of the consultancy agreement.

## 1.ETHICS AND CHILD SAFEGUARDING

The consultant is obliged to conduct the research in an ethical manner making sure children and adults who participated in this assignment are safe. The consultant should seek the views of various stakeholders, including people with disability. Efforts should be made to make the research process sensitive to gender and inclusion. The consultant must respect the rights and dignity of participants as well as comply with relevant ethical standards and SC's Child Safeguarding Policy and Code of Conduct. The research must ensure voluntary, safe, and non-discriminatory participation and a process of free and un-coerced consent. Informed consent of each person (including children) participating in data collection should be documented.

### **Property right:**

All data that will be collected should be considered as SCI property and cannot be used for other purposes.

### **Application Procedure and Requirement**

Candidates interested in the position are expected to provide the following documentation:

- ✓ A technical proposal with a detailed response to the ToR, with a specific focus on the scope of work, methodology, and timelines, and how the participation of children and persons and children with disabilities in the evaluation will be ensured.
- ✓ Initial work plan and an indication of availability.
- ✓ A financial proposal detailing the daily rate expected including accommodation, transportation, stationery, data collectors, research assistance, and all other costs related to this assignment. (Operational and consultancy fees).
- ✓ **Company profile** or CV including a minimum of 3 references.
- ✓ At least two previously conducted similar studies.

### **HOW TO APPLY:**

Applications can be submitted by either:

#### **Electronic Submission via ProSave (Recommended)**

- Submit your response in accordance with the guidance provided in the below document:



Bidding on a  
Sourcing Event.pptx

- Bidders are encouraged to apply via Ariba system. Please request the Ariba link via email sending your company profile and Business registration certificate/CV. Please address your request to apply via ProSave to [css.logistics@savethechildren.org](mailto:css.logistics@savethechildren.org)

#### **Electronic Submission via Protected Email box (Optional)**

- Email should be addressed to [southcentral.supplychain@savethechildren.org](mailto:southcentral.supplychain@savethechildren.org)
- Note – this is a sealed tender box which will not be opened until the tender has closed. Therefore, do not send tender related questions to this email address as they will not be answered.
- The subject of the email should be “**Technical consultant to develop Health Financing Policy for Galmudug state.**” – ‘Bidder Name’, ‘Date’.
- All attached documents should be clearly labelled so it is clear to understand what each file relates to.
- Emails should not exceed 15mb – if the file sizes are large, please split the submission into two emails.
- Do not copy other SCI email addresses into the email when you submit it as this will invalidate your bid.

**Your bid must be received, no later than 18<sup>th</sup> March 2026**

Bids must remain valid and open for consideration for a period of no less than 60 days